



Steering Committee Conference Call
January 31, 2023

Minutes

Speaker Kelly Gray-Eurom, MD, FACEP, called to order a conference call meeting of the Council Steering Committee of the American College of Emergency Physicians at 10:03 am Central time on Tuesday, January 31, 2023.

Steering Committee members present for all or portions of the meeting were: Eric Blutinger, MD, MSc, FACEP; Sara Ann Brown, MD, FACEP; Melissa Costello, MD, FACEP, vice speaker; Emily Fitz, MD, FACEP; Kelly Gray-Eurom, MD, FACEP, speaker; Vik Gulati, MD, FACEP; Carlton Heine, MD, PhD, FACEP; C. Ryan Keay, MD, FACEP; Alexander Kirk, MD, FACEP; Phillip Luke LeBas, MD, FACEP; Marc Mendelsohn, MD, FACEP; Diana Nordlund, DO, JD, FACEP; Bing Pao, MD, FACEP; Christopher Sampson, MD, FACEP; Matthew Sanders, DO, FACEP; Gary Starr, MD, FACEP; and Thomas Sugarman, MD, FACEP.

Other members and guests present for all or portions of the meeting were: J. T. Finnell, MD, FACEP, vice president; Jeffrey Goodloe, MD, FACEP; Alison Haddock, MD, FACEP; Christopher Kang, MD, FACEP, president; Gabor Kelen, MD, FACEP; Rami Khoury, MD, FACEP; Aaron Kuzel, DO; James Shoemaker, MD, FACEP, secretary-treasurer; and Aisha Terry, MD, FACEP, president-elect.

Staff present for all or portions of the meeting were: Mary Ellen Fletcher, CPC, CEDC, CAE; Pawan Goyal, MD, MHA, FHIMSS; Maude Suprenant Hancock, CAE; Robert Heard, MBA, CAE; Sonja Montgomery, CAE; Leslie Moore, JD; Sandra Schneider, MD, FACEP; and Susan Sedory, MA, CAE.

Officer and Staff Reports

Speaker

Dr. Gray-Eurom welcomed everyone and thanked them for their participation and commitment to the College. She reflected on the successful 2022 Council meeting.

Vice Speaker

Dr. Costello reported that the vice speaker typically serves as chair of the Candidate Forum Subcommittee, however, she will be seeking nomination for speaker and Dr. Gray-Eurom will chair the subcommittee this year. There are no major revisions to the Candidate Campaign Rules that are needed this year.

President

Dr. Kang expressed his appreciation to the Steering Committee for their leadership. He encouraged their awareness of key issues of the College and to contact him at any time to discuss any of those issues if desired.

President-Elect

Dr. Terry stated she will focus on wellness, workforce, and membership issues during her term as president. She reported on her Board liaison duties as president-elect and the various meetings she has attended since her election. She also highlighted some of ACEP's collaboration initiatives.

Executive Director

Ms. Sedory reported on components of the Strategic Plan implementation regarding career fulfillment, advocacy initiatives, and practice innovations and other priorities for ACEP. She stressed the importance of attending the Leadership & Advocacy Conference for federal advocacy and leadership opportunities. She also discussed the transition of the Clinical Emergency Data Registry to the Emergency Medicine Data Institute, the upcoming membership campaign, and an ongoing analysis of ACEP programs and activities.

Steering Committee Expectations

Dr. Gray-Eurom reminded the Steering Committee of their expectation to attend the April 30, 2023, Steering Committee meeting and the Leadership & Advocacy Conference April 30-May 3, 2023, in Washington, DC. The Steering Committee will also meet at 6:00 pm on Friday, October 6, 2023, in Philadelphia, the evening prior to the Council meeting.

Tellers, Credentials, & Elections Committee Report

Dr. Gray-Eurom reviewed the Tellers, Credentials, & Elections Committee report from the 2022 Council meeting. There were 433 councillors allocated for the 2022 meeting and 429 were credentialed. The Tactical Emergency Medicine Section was unrepresented. The following chapters were underrepresented by one councillor: Alabama, New Hampshire, and Oregon. Multiple attempts were made to identify members to fill these unrepresented and underrepresented councillor positions.

Electronic voting was conducted using online voting software from www.associationvoting.com. The electronic voting software was programmed with the unique membership numbers of councillors prior to the Council meeting. This year the voting software was able to be updated onsite with any last minute changes to delegations. There were no problems identified regarding the electronic voting system, including voting on resolutions and the elections.

Five survey questions were prepared for the Council meeting. There were connectivity problems related to the Wi-Fi and responses to only four of the questions were completed. The survey results were distributed to the Steering Committee.

Councillor Allocation

Dr. Gray-Eurom reported that councillor allocation for 2023 is 427 based on the total membership as of December 31, 2022. This is 6 less councillors than were allocated for the 2022 meeting. Three chapters gained a councillor this year: Alaska, California, and Florida. The following chapters each lost one councillor: Arizona, Arkansas, Iowa, Kentucky, Ohio, Oklahoma, Pennsylvania, and Virginia. Multiple communications were sent to chapters to remind them of the councillor allocation deadline and to follow up with any lapsed members.

The Aerospace Medicine Section and the Locum Tenens Section did not meet the minimum membership requirement and will not have a councillor for the 2023 Council meeting. All other sections met the minimum membership requirement of 100 members and will have one councillor for the 2023 Council meeting.

2022 Council Meeting

Dr. Gray-Eurom and Dr. Costello discussed various aspects of the 2022 Council meeting and requested suggestions for potential changes for the 2023 meeting.

There was consensus to continue allowing asynchronous testimony on resolutions submitted for the 2023 Council meeting and to develop preliminary Reference Committee reports. Some Steering Committee members favored including recommendations (adopt, not adopt, amend or substitute, refer) and any suggested amended or substituted language in the preliminary Reference Committee reports while others suggested leaving the original resolution language without any suggested amendments or substituted language and without recommendations (adopt, not adopt, amend or substitute, refer) and include only a summary of the asynchronous testimony. It was noted that comments on the preliminary Reference Committee reports can be posted on the Council engagED once they are distributed.

Ms. Montgomery informed the Steering Committee that the 2023 Council meeting will be held at the Philadelphia Convention Center to allow for: 1) cost savings by sharing the audio visual costs with the opening general session of *ACEP23*; 2) meeting space is large enough to accommodate the needs of the Council; 3) cost savings by sharing the audio visual costs for Reference Committee hearings with *ACEP23* course rooms; 4) larger meeting room capacity for the Reference Committees; and 5) increased Wi-Fi capacity compared to the hotel. The convention center is connected by skybridge to the Philadelphia Marriott Hotel. All Council-related meetings held the evening prior to the Council meeting will be at the Philadelphia Marriott.

Dr. Gray-Eurom reminded the Steering Committee that the FY 2022-23 budget did not include continental breakfast for the Council meeting because of budget constraints, however, breakfast was provided both days because of miscommunication with the hotel. The costs were not charged to the Council meeting budget. There was consensus from the Steering Committee to include continental breakfast in the FY 2023-24 budget if possible. The traditional Council Awards Luncheon was reinstated for the Council meeting and will be included in the proposed FY 2023-24 budget.

The Town Hall meeting topic was “Practice Innovations, Payment Impacts, and Predicting the Future.” The Annual Meeting Subcommittee will be asked to identify potential Town Hall meeting topics for the 2023 Council meeting and provide their suggestions at the April 30 Steering Committee meeting. The Council officers will determine the topic during the summer.

2023 Council Meeting Agenda

The Steering Committee reviewed the draft 2023 Council meeting agenda and discussed potential changes. There was support for moving the executive director’s report to the first day of the Council meeting before recessing to the Reference Committee hearings and to retain the EMF and NEMPAC Council Challenges on the agenda. The Annual Meeting Subcommittee will review the Council meeting agenda and provide their suggestions at the April 30 Steering Committee meeting.

Electronic Voting

Dr. Gray-Eurom discussed the electronic voting system. The Steering Committee did not identify any issues or concerns about continuing to use the Association Voting platform for electronic voting during the 2023 Council meeting.

Elections Process

Dr. Gray-Eurom reminded the Steering Committee that several changes were made to the Candidate Campaign Rules last year. An issue raised by a candidate during the 2022 election process was the prohibition of logos that appear in photos on the flyer. There was consensus from the Steering Committee to leave the rule as currently written. There were no changes identified regarding the format of the Candidate Forum.

Amended Resolution 25(22) Advocacy for Safe Access to Full Spectrum Pregnancy Related Health Care

The 2022 Council adopted Amended Resolution 25(22) Advocacy for Safe Access to Full Spectrum Pregnancy Related Health Care. The Board of Directors discussed the resolution during their October 3, 2022, meeting. The Board deferred action on the resolution to their February 1-2, 2023, meeting, pending review of the third resolved and concerns about its mandatory reporting requirements in some states. The Board requested the Emergency Medicine Reproductive Health & Patient Safety Task Force to review the third resolved, determine if any revisions are needed, and provide a recommendation to the Board regarding any suggested revisions that do not alter the intent of the resolution. The Steering Committee reviewed the amended language developed by the task force and there was consensus that the recommended revisions are consistent with the Council’s intent. It was noted that the word “provider” in the third resolved of the proposed language should be changed. The Board will take action on the proposed amended language during their February 1-2, 2023, meeting. The Steering Committee will take formal action to accept or reject the amended language approved by the Board at the April 30 Steering Committee meeting.

Action on Resolutions

Reports summarizing actions taken by the Board of Directors on resolutions adopted at the 2022, 2021, and 2020 Council meetings were provided for review. The reports were assigned to the Annual Meeting Subcommittee for further review.

Subcommittee Appointments

Dr. Gray-Eurom asked Steering Committee members to notify Ms. Montgomery of their interest in serving on the Annual Meeting Subcommittee, Bylaws & Council Standing Rules Subcommittee, or the Candidate Forum Subcommittee. All subcommittee members should plan to serve on at least two subcommittees. All second year Steering

Committee members will be appointed to the Candidate Forum Subcommittee unless planning to seek nomination to the Board of Directors. Ms. Montgomery will email the objectives and deadlines of the subcommittees. The subcommittee reports will be discussed at the April 30, 2023, Steering Committee meeting.

Next Meeting

The next meeting of the Council Steering Committee is scheduled for Sunday, April 30, 2023, during the Leadership & Advocacy Conference in Washington, DC.

With no further business, the meeting was adjourned at 12:57 pm Central time on Tuesday, January 31, 2023.

Respectfully submitted,

Handwritten signature of Kelly Gray-Eurom in black ink.

Kelly Gray-Eurom, MD, MMM, FACEP
Council Speaker and Chair

Handwritten signature of Melissa W. Costello in black ink.

Melissa W. Costello, MD, FACEP
Council Vice Speaker and Vice Chair